



Cabell Midland High School

Collegium musicum

Handbook 2009 – 2010

T. Edwin Harkless-Director
tharkles@access.k12.wv.us

www.cmhscollegiummusicum.org

Discrimination Prohibited! As required by federal laws and regulations, the Cabell County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age and national origin in employment or in the administration of any of its educational programs and activities. Inquiries may be referred to the County Title IX Coordinator, Frances Horton, 2850 5th Avenue, Huntington, WV 25702, phone-528-5188; or to Kathy McCoy, Section 504 Coordinator, 2850 5th Avenue, Huntington, WV 25702, phone-528-5029; or to the West Virginia Elimination of Sexual Discrimination Project Coordinator, (304) 558-7864; or to the United States Department of Education Office of Civil Rights, (202) 720-5964; TTY (202) 402-0216.

Collegium musicum - course outline

Ed Harkless – teacher

tharkles@access.k12.wv.us

304-743-7400, ext. 7420

This is an advanced, audition/selected vocal ensemble that specializes in unaccompanied music of the late Middle Ages and Renaissance. Music from other eras is also used. However, the ensemble currently utilizes Gothic costuming. For 2009 –2010 Collegium musicum will be adding second performance attire (gowns and tuxes), allowing for a wider variety of choral repertoire.

All performances and rehearsals are required events. See details in the student/parent contract regarding grading policy for performances and outside of school day rehearsals.

Emphasis is placed upon quality singing and tone production, multiple languages in vocal repertoire, responsibility to an organizational effort, independence of thought, critical thinking and analysis of ones' own and the ensembles' performance, and attention to detail and high expectation in performance and comprehension of the subject matter.

Collegium musicum annually presents the Christmas Madrigal Dinner. This event has tremendous support from business and community.

In addition, Collegium musicum takes an annual spring tour that provides opportunities for on-site educational experiences and performances. For example, in Medieval costume, the group presented a concert in a Toronto castle (Casa Loma); presented a prelude program of sacred Renaissance music at the Washington (D.C.) National Cathedral; Dublin's St. Patrick's Cathedral, Ireland, and has performed in other historical sites where they have had the opportunity to experience a slice of life and history approach to learning.

Awards and recognition have included a Silver Award at the San Francisco Music Heritage Festival in 2007, Gold Award at the Atlanta Music Heritage Festival in 2008 and straight "A's" at the Marshall University Invitational Choral Festival in 2009. Additionally, Collegium musicum has won 1st Place Madrigal Choir twice at the Music In The Parks Festivals in 1999 and 2002.

This is augmented by 30+ programs each year (most on the students' own time) that are presented to/for community, church and civic organizations plus nursing homes, and other schools. Collegium musicum is often requested to be the example of Renaissance music and dress to social studies and literature classes county-wide.

1999 brought a request to perform at the Governors School of the Arts. We receive numerous invitations each to perform both locally and abroad.

This year, we have been invited to share a concert with the Marshall University Chorus. That event is planned for October 29, 2009.

Goals:

(These are in addition/in conjunction with WV Department of Education CSO's that are to be covered)

- I. Students will practice, master and demonstrate proper breathing techniques for singing.
- II. Students will practice, master and demonstrate proper singing posture.
- III. Students will be aware of major differences in early musical style. (Middle Ages, Renaissance) as compared to later time periods. (Classic, Romantic, 20th Century)
- IV. Students will perform complex literature of these major musical eras.
- V. Students will explore the inter-disciplinary nature of music.
- VI. Students will demonstrate their progress of the above goals through singing and written quizzes/exercises and public performances.
- VII. Students will present research on outside reading and seniors present a project.
*(Effective 1997-98 school year, senior honors students only due to site-based decision to remove original approval of course as honors to underclassmen. **These are due in the 2nd, 4th and 5th 6 weeks grading periods. Failure to have projects completed in the assigned 6 weeks will result in the loss of 1 letter grade for that 6 weeks.***
- VIII. All students will behave in a responsible, mature manner in class and at performances. Failure to do so may result in the student being removed from the course.
- VIII. Students will demonstrate an understanding of team concepts as it applies to a performing ensemble. Earning an "A" in this course will require attendance, proper attire and behavior at all outside of the school day performances and rehearsals in addition to outstanding participation and performance in the classroom.

PHILOSOPHY

The CMHS Choirs are devoted to the study of music, vocal techniques and ensemble skills. Students will be exposed to a variety of music literature, including many different styles and cultures. The goals of our choral ensembles, through rehearsal and performance, are to achieve a high degree of learning and performance excellence, develop a love, understanding and appreciation of music and learn the skills and concepts necessary to successfully participate in a vocal ensemble. It is the responsibility of both the director and the ensemble members to be prepared for each rehearsal and to put forth their best effort at all times.

CLASSROOM EXPECTATIONS

Being a member of choir is being a member of a team. We must work together for our team to be successful and accomplish our goals. Teamwork takes cooperation, courtesy and commitment. Everyone is important to the team and everyone has responsibilities to the team. These responsibilities can affect your grade and include (but are not limited to):

- Show respect for the director, other members of the ensemble, and yourself.
- Show respect for the choir room, the equipment and the music.
- Be on time to all rehearsals and performances.
- Be prepared with binder and in seat when it is time for class to begin. Students will be provided with a three ring binder/notebook. (If the one provided is damaged or no longer functional, the student will provide his/her own replacement. This binder is to be brought to class **every day**. In this binder, students are to keep all course materials for this class only (as distributed by the director) and sharpened pencils.
- Put forth your best effort every day with a positive attitude.
- Be responsible for all classroom materials including music, written work, handouts, permission slips, choir uniforms, etc.
- Absolutely no gum, food or drink in class, PERIOD.
- As a member of the Choral Department, students are expected to uphold all CMHS policies, both on and off campus.
- To maximize rehearsal time, we must start on time, therefore, when the bell rings for class to begin, each student will be in their assigned seats with their music. All talking, etc. will cease.
- Cell phones, iPods, etc, will ***NOT BE TOLERATED*** in class, in rehearsal, at performances or on trips. Student use of these items (and similar gadgets) will result in confiscation of the item(s) or exclusion from the current event. Repeat violations of this will result in the student being asked to change their schedule and be removed from the course.

PERFORMANCES

Attendance: Attendance is required at all performances!

Performance Dates are posted on Ed Line and are announced in the choir room. An ensemble depends on all of its members. All students are expected to fulfill their responsibility to their ensemble. Performances are the culmination of the classroom learning! They are an important assessment and a significant part of your grade.

You must let Mr. Harkless know with as much advance notice as possible if you will not be able to participate in a performance. Family vacations, birthdays, visiting relatives, too much homework and "I don't have a ride" are NOT valid excuses for missing performances, please plan ahead.

All missed performances and rehearsals WILL require make-up work, regardless of the reason for the absence. Students are expected to be fully dressed in all the required choral wardrobe pieces in order to participate in performances and concerts. Students not in complete performance attire will not be allowed to perform and will take a 0% for that performance with **no make-up work accepted.**

Performance Behavior Expectations:

- Be on time for all performances (call times will be announced prior to concert dates).
- Wear appropriate attire.
- Demonstrate appropriate behavior and language as a performer and as an audience member.
- Represent the CMHS Choir Program with pride.

Collegium Musicum Annual Christmas Madrigal Dinner

Dear Parents;

The holiday season is almost here, and that means it's time for the annual Collegium Musicum Christmas Madrigal Dinner. The event is THE fundraiser for the group, and it's a great chance to raise money for upcoming trips and events the group will be taking part in. If you've never seen it before, we open the school cafeteria to the public (via ticket sales). The students serve a sit-down dinner; they perform a play that runs through the evening; and they perform a concert to close the evening. The performance covers two nights – Friday and Saturday in Dec. (Typically the 2nd week-end in December) Please note that all students will have **required** after school rehearsals for two weeks prior to the event. Students who have major cast roles will have rehearsals for at least four weeks prior to the event. There is the possibility of weekend rehearsals as well.

We have a good-sized group, and that means we can make this fundraiser a big success if we all tackle a small part of the job at hand – and remember, the more money we raise through this event, the more the boosters can help with trips, awards, etc.

Here are the jobs we need to tackle:

Donations (a big job! Businesses have always donated to the dinner with food and/or cash or discounts in the cost of items we need. This is one of the first groups to get busy!) ***This can start this spring!***

Decorations (creating the table and window decorations and hanging banners);

Cooking (preparing the food in the school's kitchen);

Serving (passing out the food);

Cleanup (after each night's dinner);

Publicity (getting out the word about the event); this needs to be thorough and start early!

Set Construction (the set is built, some lifting is required);

Plants (to decorate the set); and

Tickets (printing and selling, and collecting/selling at the door)

All Students are requested to bring the following the week of the dinner:

1-gallon apple cider:

Other items, if needed, will be announced.

Thanks for any help you can give - I look forward to working with you!

Sincerely,

Ed Harkless

I want to help! Sign me up for this job (check one):

Decorations _____ Cooking _____ Serving _____ Cleanup _____
Publicity _____ Set Const. _____ Plants _____ Tickets _____

Name: _____ Phone # _____

Student's name _____

Email: _____

Collegium musicum 2009-2010

All costumes, patterns, material and trim must have approval from Mr. Harkless.

They are gothic in design, are primarily velvet, jewel tones, and include head-wear for the ladies and tights for the men. Appropriate shoes must also be worn. If a student is not in complete-approved costume he/she will not perform and will not receive credit for that performance, taking a 0% and will not be given make-up! Please be completely prepared for all performances!!!!

Dress/Material list: yardage =original costume design only - if you are using a different APPROVED IN ADVANCE pattern, you are responsible for the correct yardage.

GIRLS:

You also need ---- trim for your dress, slipper type shoes, in either black or matching your costume.

*****Finger nail polish may ONLY BE NATURAL (CLEAR) for any performance! The posture we use for performance requires this – any color other than clear or a perfect match of your primary color must be removed before you will be allowed to perform! *****

BOYS:

You also need ----- large thread to match, plus any trim you may want. Tights. Appropriate footwear. If you want a cape that will need to be ordered extra. Plus there is an additional labor cost. Typically - Cape = 6 ½ yards extra, pants = 2 ½ - 3 yds extra.

Questions? Call Mr. Harkless @ 743-7400, ext 7420

Make a check out to Cabell Midland H. S. for the number of yards needed. Send to Mr. Harkless by May 21, 2009. Material will be ordered and you will be notified when material arrives. If I do not receive your check by then, you must:

Obtain approval for your fabric get your own material! ☺



Cabell Midland Collegium musicum
Ona, West Virginia, USA 25545
304-743-7400, ext. 7420

Permission for Travel and Emergency Medical Treatment
2009-2010 School Year

-----Please Print or type -----

Student Name: _____ D.O.B. ____/____/____

Address _____ Home Phone (304)-----
Social Security # ____ - ____ - ____ (REQUIRED)

COMPLETE Medical Ins. Co. _____ & Policy or Group# _____
(Please have a copy made for Mr. Harkless and send in with this form)

Medication taken regularly: _____

ALLERGIES and/or HEALTH PROBLEMS: (Please list specifics on reverse)

Contact person in case of emergency:
Name _____ Relation to student: _____
Address: _____ Phone _____

Alternate Contact Person:
Name _____ Relation to student _____
Address: _____
Home Phone: _____ Work Phone: _____

I, being a person authorized by law to give such permission, do hereby give permission for emergency medical treatment to be given to _____. I understand that all reasonable attempts will be made to contact me as soon as possible after the condition necessitating treatment arises, and, that failing, all reasonable attempts to contact the alternate person will be made. I understand that all reasonable precautions will be taken for safety at all times. I further release Cabell Midland High School, and all persons associated with this trip from liability associated with any accident, injury, or disease to the person who is the subject of this form. I also grant specific permission for _____ to travel with Collegium musicum.

Signature--Parent or Legal Guardian
State of West Virginia, USA
County Of Cabell, TO--WIT,

I, _____, a qualified Notary Public and for the County aforesaid, hereby certify that the person whose signature appears above did, on this date, appear before me, and, after being duly sworn or affirmed, and reading this document in its entirety did affix his or her signature hereto in my presence.

Taken, subscribed, and sworn to before me this _____ day of _____ 20____.
My commission expires the _____ day of _____ 20____.

Signature---- Notary Public

Cabell Midland High School

Collegium musicum 2009-2010

Mr. Harkless - instructor

PLEASE PRINT CLEARLY!

Student name _____ grade _____

Student e-mail address: (complete and printed) _____

Address (complete) _____

City _____ Zip _____

Parent/guardian name(s) _____

Parent e-mail address: (complete) Father _____

Mother _____

Parent cell phone(s) Father _____ Mother _____

1. During the course of the year, all students will be given the opportunity to participate in fund raising events. Part of their effort will be applied to a choir trip (if approved) and part will go to purchase extra needed music and supplies, etc.
2. Students' images may be used for promoting Collegium musicum but at no time will a student be identified individually by name and image combined. (Exceptions would include Herald-Dispatch, for example, when students give their name to a reporter/photographer.)
3. We may at various times in the year record the group. Any subsequent proceeds from this will be designated as Collegium musicum income and not as personal or individual.
4. Required events include: outside of class rehearsals and performances, reading assignments, listening to particular music, etc. These will be computed in the grade for the class.
5. Absences are simply absences. No exceptions will be made! **Every performance or outside of class rehearsal will require make-up work, regardless of the reason for the absence.**
All make up work is due no later than one week from the missed event. It is expected that the time involved in completing makeup work should reflect the amount of time missed in a particular event and the grade level of the student, ie. Seniors will be required a higher level of make-up work than underclassmen, etc.
6. Collegium musicum at times will be off campus for performances, etc. Parents and other adults will be asked to drive (STUDENTS DO NOT DRIVE DURING THE SCHOOL DAY!) or we will be in a school bus or motor coach.
7. Parents/guardians assume complete responsibility for having their child at concerts that are outside the school day.
8. An electronic copy of signed documents for Collegium musicum will be accepted as equal to originals.

I have read, understand, and agree to the above items pertaining to this class.

Signed _____
(parent/guardian of the above named student) date _____

**CABELL MIDLAND HIGH SCHOOL
COLLEGIUM MUSICUM
STUDENT CONTRACT 2009-2010**

- ❖ I have read the classroom procedures and agree to follow them at all times. "Respect for all at all times." I understand that I represent CMHS and Collegium musicum, not just myself.
- ❖ The teacher for this course is Mr. Harkless.
Students will only address him as Mr. Harkless or Mr. "H".
- ❖ I have reviewed the grading procedures and understand how I will be graded. If I have questions about my grade, I will contact Mr. Harkless immediately.
- ❖ To receive an "A", I must participate in all required activities, including outside of school day rehearsals and performances and written work as assigned.
- ❖ I have shared the calendar with my parents and will attend all rehearsals and concerts. I understand the concert attendance policy and expectations. **I will share the Collegium musicum schedule with my coach/activity sponsor and/or employer.**
- ❖ I have shared the costume information with my parents and will come to concerts on time and be dressed appropriately.

PARENT AGREEMENT

- ❖ I have reviewed the classroom and grading procedures. I understand how my child will be assessed. If there are questions, I will contact Mr. Harkless immediately for a conference.
- ❖ I understand that attendance at rehearsals and concerts are mandatory, and my child has shared the calendar with me. My child will be picked up immediately after the performance/rehearsal ends. I have read the concert/rehearsal attendance policy.
- ❖ I have reviewed the outfit information and will pay for the purchase and making of the required costume. If there are financial concerns, I can discuss arrangements in confidence with Mr. Harkless.

WE have read, understand, and agree to the information in this handbook and agree to its contents.

Student signature _____

Parent signature _____

Student Name: _____ **Student E-Mail**

Home address: _____ **City** _____ **Zip** _____

Student Cell _____ **Home phone:** _____

Parents Name(s): _____

Parent E-mail(s): **Father** _____ **Mother** _____

Parent(s) Work phone number: **Father** _____ **Mother** _____

Parent cell phone(s): **Father** _____ **Mother** _____

2009-2010 Tentative Dates
Please check www.EdLine.net for updates!

Choir Boosters Meetings are on the second Monday of each month in the Choir Room—
Officers/Board 6:00, General Meeting at 7:00 – other meetings or changes will be announced as needed
via Edline and in class.

AUGUST:

Start of school and QSP Fundraiser.
Start WV ACDA Chamber Choir audition prep

SEPTEMBER:

Prepare for Southern Division Honor Choir Auditions
Renaissance Faire Trip (late Sept. or early Oct.)

OCTOBER:

Fruit Sale
CMHS Open House
Madrigal Dinner Auditions
Combined concert with the Marshall University Chorus – scheduled for Oct. 29

NOVEMBER:

Madrigal Dinner rehearsals begin after school

DECEMBER:

Multiple performances for schools, churches, community groups.
1st Sunday – Huntington Museum
Annual Madrigal Dinner (Required dress rehearsal Thursday, 6:30 - ??)
(There will be multiple required rehearsals in the weeks leading up to Madrigal Dinner plus DAILY
rehearsals two to four weeks before the dinner)
Annual Christmas Concert

JANUARY:

WV ACDA Conference – Charleston

MARCH:

ACDA Southern Division Conference
All County Choir
Tri-M Music Appreciation Week
WVMEA All State Conference

APRIL:

Marshall University Choral Invitational

MAY:

Spring Concert

JUNE:

Graduation Performance

Not listed:

Numerous other performances through out the year (especially between Thanksgiving and Christmas!)
Other fundraising opportunities will be provided - please attend Choir Boosters Mtgs.
Probable Spring Trip in March/April/May.

Collegium musicum 2009-2010 costume material order form

Student name _____

Parent name _____

Phone number(s) to call when material is in: _____

Student e-mail _____ parent e-mail _____

We only use jewel tone colors: red, purple, royal blue, green and the primary accent color is gold (no silver)
Other accents may be used, ie., woven-ribbon style trims, brocades, tapestries, all subject to advance approval!

MATERIAL TYPE:

Cost per yard of material type

Material	# of yards	X price	= Total
Velvet			

ORDER:

Material type: FAIRVEL COLOR: _____

Number of yards: _____

Check enclosed for _____ yds. X \$____ per yard = \$ _____

Total enclosed: \$ _____

Check (made payable to CMHS Choir Boosters) DUE NO LATER THAN MAY 21, 2009!!!

If you want to obtain your material form another source, you MUST have the material approved by showing Mr. Harkless a swatch of the actual material. (Only approved fabrics will be allowed for use in costumes!) Don't forget matching zippers, etc. and trim material!

Senior Honor Students Reading List: Collegium musicum

Senior students will select books from the following list and prepare a typed book review and/or an oral report to the class on each. (In the case of an oral report, a written, typed outline will be submitted) A journal for may be accepted in lieu of report. Select one from each list: (other books may be added or approved with consultation with instructor)

NOTE: the book, The Mozart Effect by Campbell, is a new addition! See Mr. H. if interested in this “breakthrough” book about music and its effect on us all! Other books have since been written and will be considered upon request.

MUSIC

Ades: Choral Arranging

Garretson: Conducting Choral Music

Bernstein: The Joy of Music

Copland: What to Listen for in Music

Garretson: Conducting Choral Music

Kamien: Music An Appreciation

Krehbiel: How to Listen to Music

C. Moulton: Music in Time: A Survey of Western Music

Siegmeister: Invitation to Music

Hoffer: A Concise Introduction to Music Listening

Randolph: This Is Music

Munrow: Instruments of the Middle Ages and Renaissance

Individual biographies of composers may be used with prior approval!

RELATED AREAS

Rothero: Medieval Military Dress

Jones: Knights and Castles

Chamberlin: Everyday Life in Renaissance Times

Bishop: The Middle Ages

Chamberlin: Everyday Life in the Middle Ages

Davis: Life On a Medieval Barony

Tierney: Western Europe in the Middle Ages

Adams: Civilization during the Middle Ages

Baldwin: The Mediaeval Church

Boardman: Castles

Cantor: Inventing the Middle Age